

# Step-by-step Guide

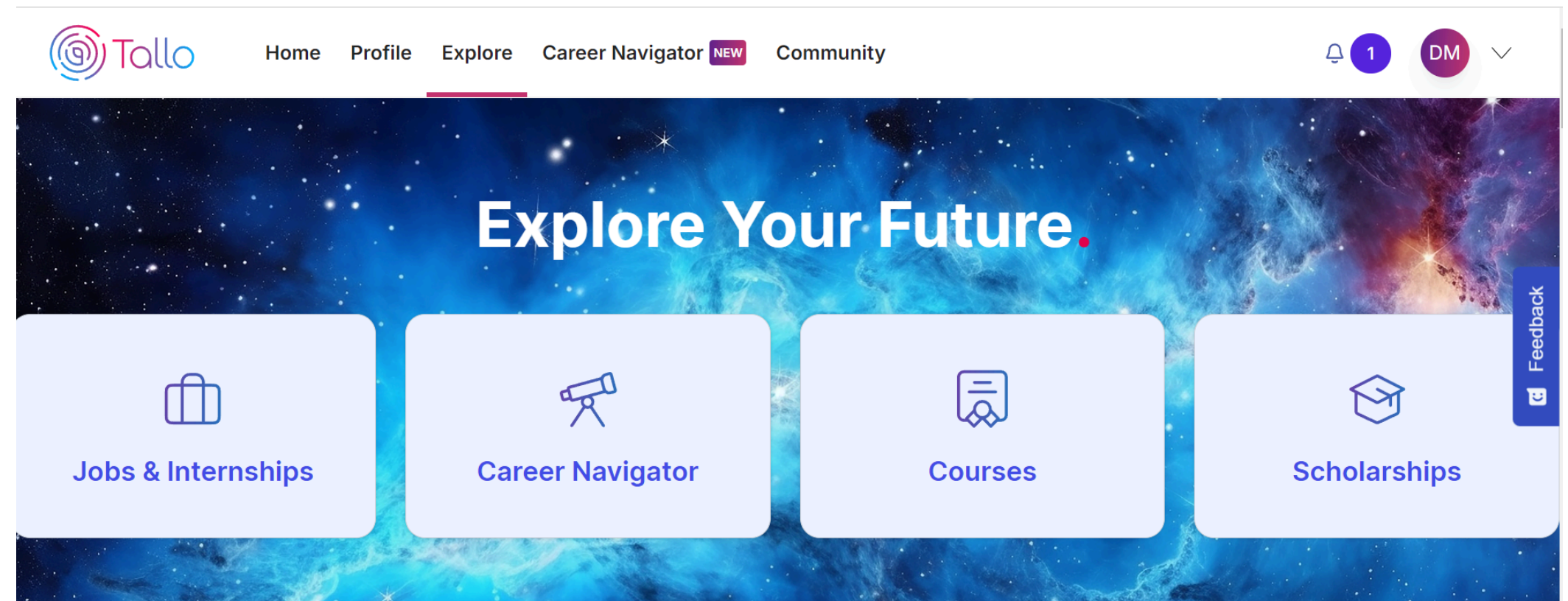
FOR STUDENTS AND TEACHERS



# How to Sign Up for Tallo

## GOALS:

- Create your free digital portfolio on Tallo.
- Brainstorm areas of the profile you can complete today.
- Understand the need for a digital portfolio while in high school.
- Set a goal to enhance your Tallo profile throughout the school year.

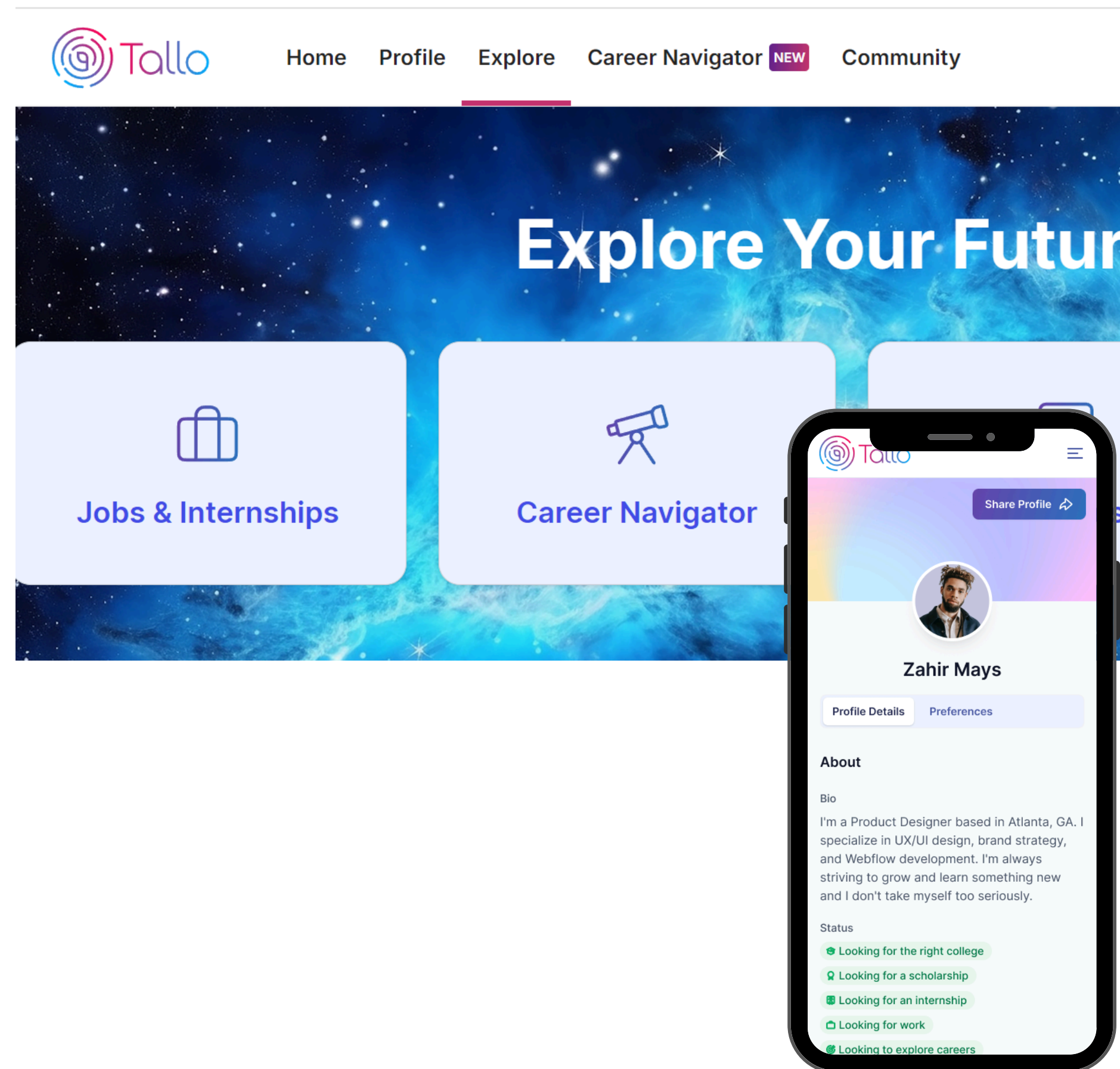


# The Digital Profile

You can build a free digital profile to showcase yourself and build your brand. Courses, certifications, work experience, extracurriculars, and accomplishments can be added to your profile.

## On Tallo, you can:

- Build an impressive digital portfolio.
- Get discovered by top colleges and companies.
- Organize and track experiences and achievements.
- Earn verified Digital Badges.

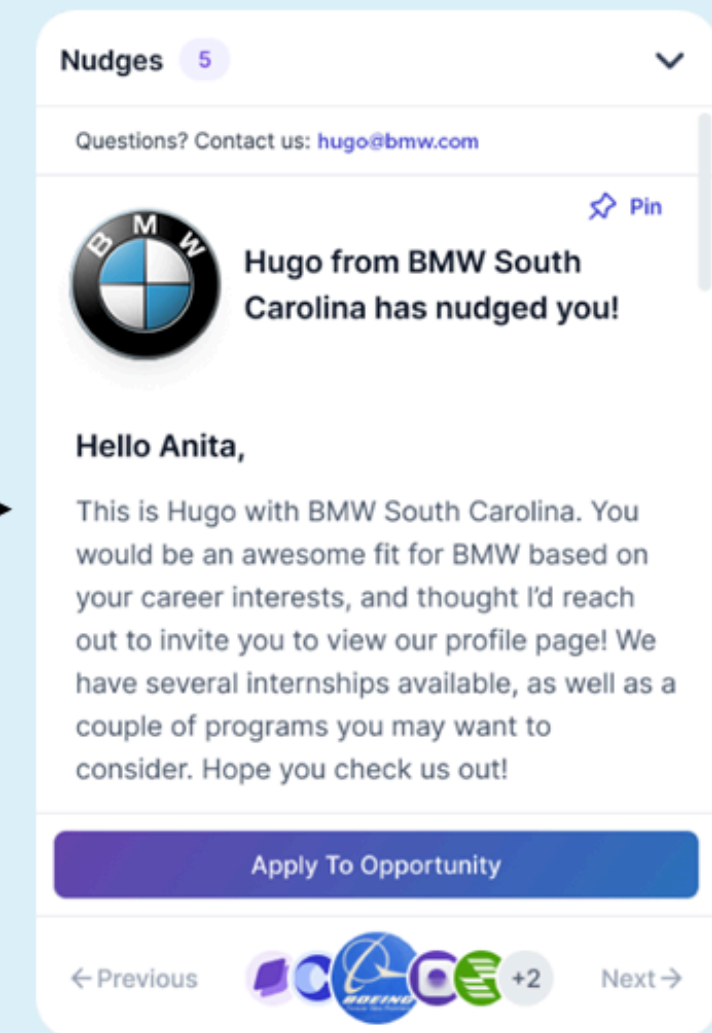
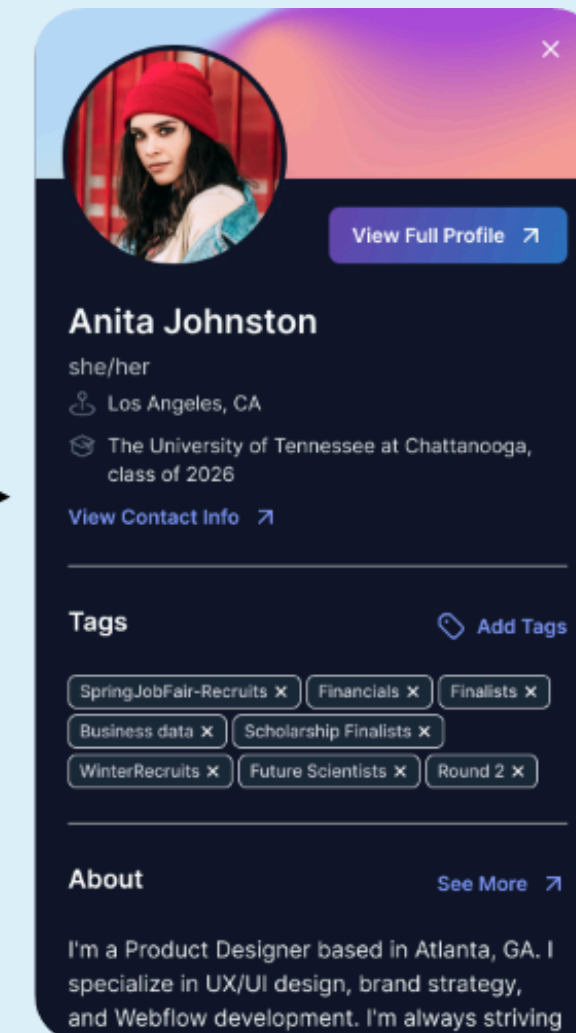
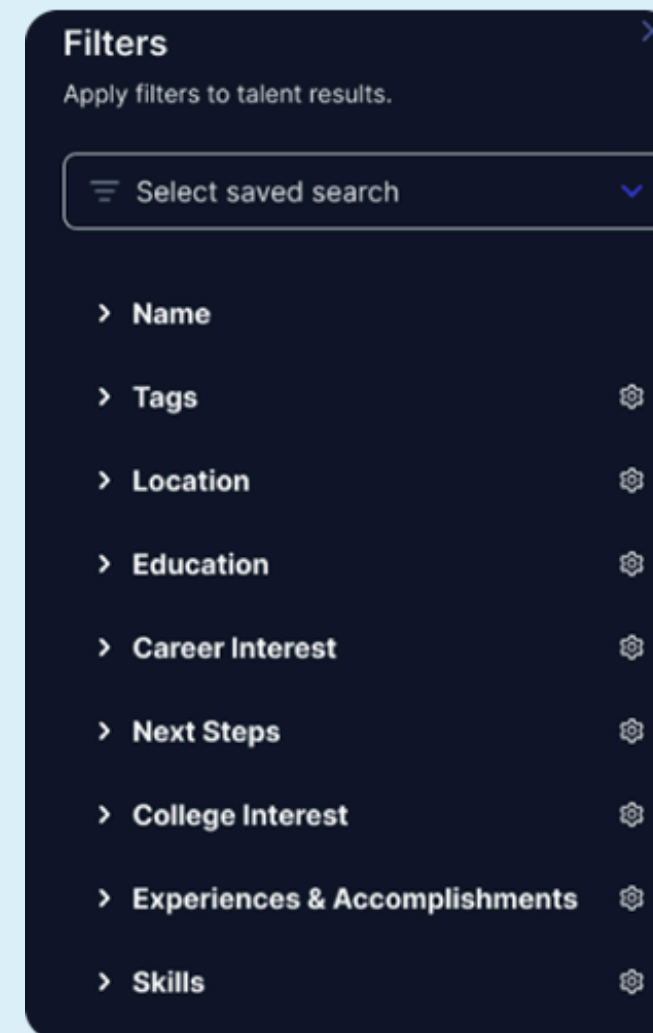




# Get Discovered

Employers and Colleges conduct extensive searches on Tallo to find students such as yourself.

They then send out "nudges" or personalized alerts to share relevant opportunities with you based on your skills, interests, and location.



## How to Join Tallo

Follow the steps below to join Tallo, create your profile, and start discovering opportunities.

### 1. Register your account. It's free!

- Go to [app.tallo.com/talent/create-account](https://app.tallo.com/talent/create-account) and select "Sign Up with Email"
- Enter your email address and first and last name and set a password
- Select "Sign Up"

### 2. Answer a few simple questions to get started.

- Enter your zip code in the box and or select "International" if located outside of the U.S.
- Select the education level you've completed and any training you've had
- Choose one or more career fields that interest you
- Choose your main reason(s) for using Tallo

### 3. Fill out your profile.

- Add a photo, a short bio, and your experience, career interests, skills, and accomplishments

## HELPFUL ITEMS TO HAVE READY:

- Awards received
- Projects or presentations to upload
- Recent courses and grades
- Eamed certificates
- Test scores (ACT, AP, ASVAB, etc.)
- Anything else you'd like to showcase

Students do not age out of their Tallo accounts. Tallo is a great resource for young professionals and college students to stay connected to opportunities. We recommend that high school seniors register with their personal email address.



# Enhance Your Matches & Discovery

OPTIONAL STEPS FOR MAXIMUM IMPACT



# Career Navigator:

## 1 Complete Assessment

Complete a quick 60 question career path assessment to help Tallo recommend the best careers based on your interests and personality.

## Careers Assessment

What's your career vibe?



There are 60 questions and it takes about 15 minutes to complete.

- This is NOT a test so take your time answering the questions.
- There is no right or wrong answer—go with your gut feeling!
- Answer based on your interests not on what you might earn.
- Your responses will help us recommend careers.
- This quiz is designed to identify potential careers based on interests and preferences.

You must complete all questions in a single session to get your results.

Let's Go! >

# Career Vibe

## 2 Tallo will generate your top 3 Career Vibes

From these career vibes, Tallo will generate your top 3 Career Hubs.

Click on Explore All Careers in this Hub to see potential career paths! You can see the top fastest growing careers, top earning careers, and links to explore real-time jobs posted on Tallo!



### Your Career Vibe is...

Re

**Realistic**

**70%**

Persistent, straightforward, uncomplicated, skeptical, and task-oriented.

[Read More](#)

Ar

**Artistic**

**60%**

Creative, original, individualistic, idealistic, expressive, and visually oriented.

[Read More](#)

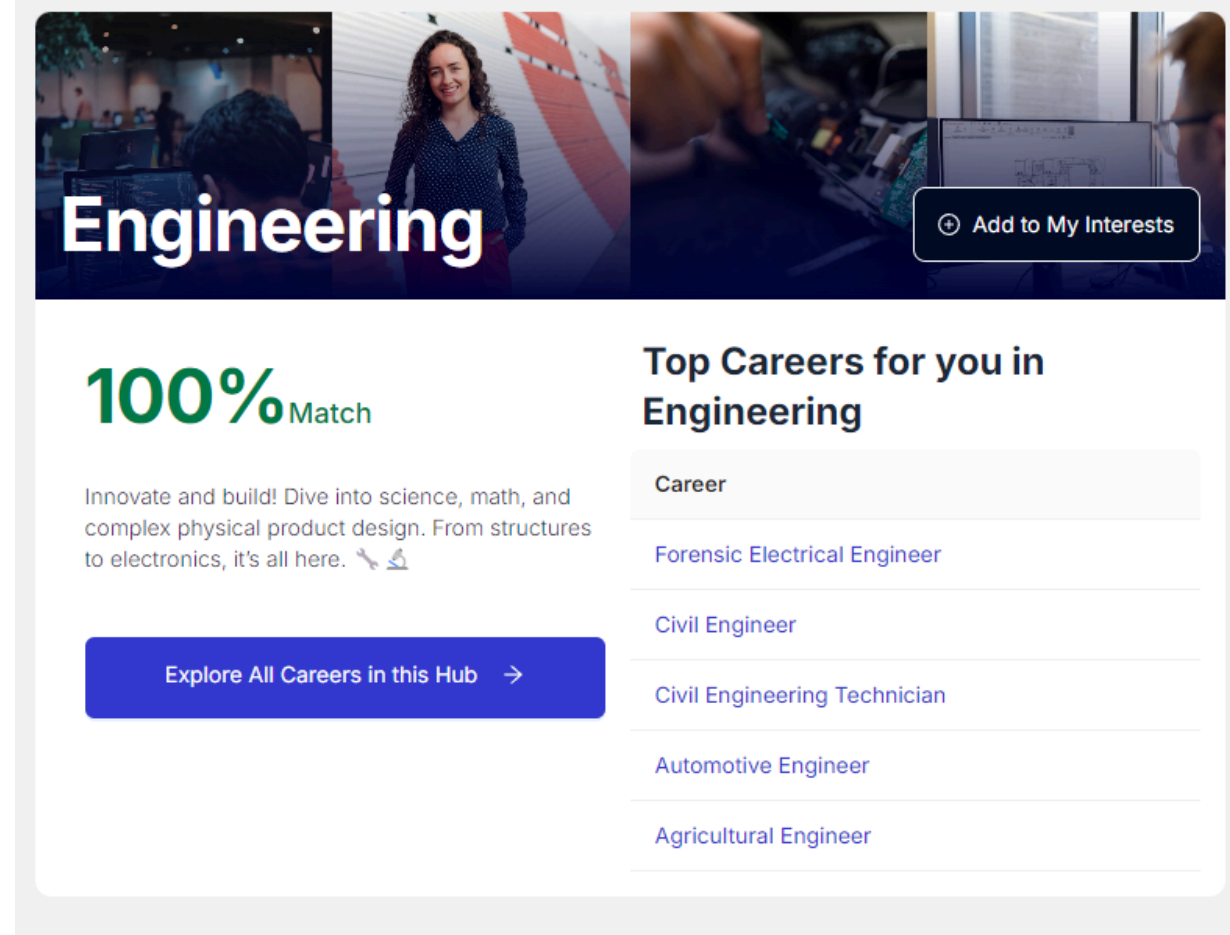
Co

**Conventional**

**60%**

Well-organized, persistent, practical, dependable, efficient, and conscientious.

[Read More](#)



**Engineering**

**100% Match**

Innovate and build! Dive into science, math, and complex physical product design. From structures to electronics, it's all here. 🚀 🛠️

[Explore All Careers in this Hub](#) →

**Top Careers for you in Engineering**

- Forensic Electrical Engineer
- Civil Engineer
- Civil Engineering Technician
- Automotive Engineer
- Agricultural Engineer

[Add to My Interests](#)



# Get Discovered: Step 1

## 1 About Me and Education

Adding a bio, education history, and test scores lets colleges and employers see your journey and strengths.

Think of it as your introduction; the more detailed it is, the more you can stand out.

### About

Add a short bio and highlight quick details about yourself, including location preferences and portfolio and website links.

**Bio**

I'm a Product Designer based in Atlanta, GA. I specialize in UX/UI design, brand strategy, and Webflow development. I'm always striving to grow and learn something new and I don't take myself too seriously.

**Status**

- Looking for the right college
- Looking for a scholarship
- Looking for an internship
- Looking for work
- Looking to explore careers

**USA Work Authorization**

- Not Authorized
- Sponsorship Required

**Languages**


English

Spanish

**Military Status**

Reservist or National Guard

**Portfolio**

[zahirmays.com](https://zahirmays.com) 

### Education Recommended



Enter degrees and certificates from schools, colleges, and other educational institutions.

**College/University**

**The University of Tennessee at Chattanooga**

**BA: Communications**

Communications major with a focus on mass communication.

 2015 - 2019  GPA: 3.87

### Test Scores

Include ACT and SAT scores if you plan to attend a 2- or 4-year college. You can also share other types of test scores that highlight your strengths.

**Test Score**

**ACT**

Jan 17, 2023

Composite: 28

30 Math 28 Reading 8 Writing

28 Science 24 English

# Get Discovered: Step 2

## 2 Work History and Accomplishments

Listing your achievements and work experiences gives depth to your profile.

Enter your previous courses, awards, or job roles, so that you can increase your chances of being discovered on the platform.

### Work Experience Recommended

List your past and present job experiences, apprenticeships, military assignments, or internships, including paid and unpaid roles.


**Job/Work**


**Stride Learning**  
UX Researcher and Designer


2019 - Present

- Name, last name and current location are mandatory
- Picture and contact information are optional
- Users can enter a video clip in addition to a static image in profile picture
- Users can enter audio pronunciation of their name

**Design** **Research** **Presentation**

[Stride Company Website](#) 

[Verification of Employment](#) 

[Employee of the Month Photo](#) 


### Accomplishments


Add any professional, educational, and personal accomplishments, which may include certifications, licenses, or other credentials.

**Certification**

**Certified Nursing Assistant**  
Georgia Institute of Technology

2020 - present

[Nursing Certificate 1](#) 


[Nursing Certificate 2](#) 


**Award**

**Cosmetologists**  
Maryland Board of Cosmetologists

2018 - 2020

General Haircare (Cutting, Styling and Care), Nail Care (Manicures, Pedicures, Effective nail repair methods, acrylic tip application), Makeup Application

[Related Link](#) 

[Award](#) 



**Questions?**

Reach out to our education team at [teach@tallo.com](mailto:teach@tallo.com)

Follow us on social media:  @apptallo  @talloapp